Government College University, Faisalabad
Eligibility assessment of PhD Supervisor

(This performa will be filled by the concern faculty member before allotment of PhD Student every year valid from PhD session 2023-2026 onwards). The Committee will evaluate the eligibility and will forward it to the Advanced Studies and Research Board (ASRB) for approval.

Personal Information:

Name of faculty member: _____

Father/ Husband Name (as mentioned in offer letter): _____

Post (with BPS/TTS): _____   Date of Joining in GCUF: _____

Department /Faculty: _____   Completion of PhD Year: _____

Post-PhD experience: _____   Number of PhD Scholars under supervision: _____

Number of PhD Students Supervised (Completed): _____

Contact No. _____   CNIC No. _____

Remained HEC Approved Supervisor (duration): _____

Guidelines

a. This performa is based on the adaptation of HEC guideline and aimed to meet the minimum requirement set for a GCUF faculty member to supervise a PhD scholar.
b. The Graduate policy of GCUF provided the complete guideline in this regard
c. Any change in this performa to enhance the capacity / standard of approved PhD supervisors of GCUF can be suggested and committee will propose it to the relevant statutory bodies for approval.
d. The status of approved supervisor will be for 02 years after approval from the Committee. After 02 years, fresh applications will be submitted for next tenure of approved supervisor.

Sr. No.	Clause of GP-GCUF	Criteria to be a PhD Supervisor	Evidence required to validate	Proof attached Yes / No	For Office use Only (✓ / ×)
1.	4.2.1.i	holds Ph.D. or equivalent terminal degree	PCD Number/Attested copy of PhD degree. Details are given on the clause 4.2.1 (General conditions to supervise doctoral research) in the GEP-2023		
2.	4.2.1.ii	is relevant to the student's PhD research field	As determined by following principle and procedure given at clause 7.1.2 (determining relevance of faculty with subject / degree program) of GEP-2023. Composition of RAC (Relevance assessment Committee is given in this clause)		
3.	4.2.1.iii	does not have CONFLICT OF INTEREST with student in personal, financial, or professional	Undertaking from the student at the time of supervisor allotment that he/she does not have any concern regarding conflict of interest with allotted supervisor. **Guideline:** Department will design an undertaking to be filled by students at the time of allotment and keep its		

			record)		
4.	4.2.1.iv	have the time and availability to supervise PhD dissertation and give clear and constructive feedback.	Students' Feedback Survey (QEC teacher evaluation) and supervisory and teaching workload of undergrad & graduate level **Guideline:** Attach teaching workload of last two semester and detail of MPhil / PhD students under supervision		
5.	4.2.1.v	is capable of conducting themselves in a professional and respectful manner throughout the supervision process.	A statement from the departmental technical committee that supervisor was not found guilty in past regarding behavioral or professional conducts		
6.	4.2.1.vi	is capable of maintaining confidentiality and protecting the intellectual property of the dissertation.	Supervisory committee is entitled as well as responsible for protection of IPR (Intellectual Property Right) of student's research work		
7.	4.2.1.vii	is a regular/adjunct faculty member of the supervisee's University/HEI/DAI	Notification from the Registrar/HR Department **Guideline:** No PhD student will be allotted in their last year of service before retirement and no MPhil student will be allotted six months before retirement.		
8.	4.2.1.ix OR	does not have more than 1 PhD student in 3rd year from obtaining PhD degree. **(Note: Applicable for only those faculty members applying first time)**	To be calculated from the date of PhD notification of the faculty member **Guideline:** A PhD faculty member, after two years of obtaining his/her PhD degree, can supervise only one PhD student in 3rd year of his Post-PhD.		
9.	4.2.1.ix OR	does not have more than 1 PhD student in 4th year from obtaining PhD degree. **(Note: Applicable for only those faculty members applying first time)**	To be calculated from the date of PhD notification **Guideline:** A PhD faculty member, after three years of obtaining his/her PhD degree, can supervise only two PhD students (one in 3rd year of his Post-PhD and one in 4th year of PhD)		
10.	4.2.1.ix	does not have more than 1 PhD student in 5th year from obtaining PhD degree. **(Note: Applicable for only those faculty members applying first time)**	To be calculated from the date of PhD notification **Guideline:** A PhD faculty member, after four years of obtaining his/her PhD degree and afterwards, can supervise maximum up to five PhD students (if no student taken in 3rd or 4th year than in 5th will take one student and onward can keep maximum up to five students) • In any single batch maximum up to three PhD students can be allotted to same supervisor (Valid for all supervisors either fresh or experienced) • BOS convener will ensure rational distribution of		

			research students along eligible supervisors		
11.	4.2.2.i-a	holds a PhD degree from a recognized national/international university/degree awarding institute (DAI)	Copy of PhD degree attested by HEC		
12.	4.2.2.i-b	has qualified courses containing content on research ethics, publications, patents, etc.	Certificate by the HEI/NAHE or recognized MOOCs **Guideline:** Directorate of Training & Development in collaboration with ORIC will organize such courses for fresh PhD faculty members		
13.	4.2.2.i-b.i	has qualified basic level courses to supervise students of MS/MPhil/equivalent degrees	Copy of DMC of MPhil / PhD of supervisor **Guideline:** Directorate of Training & Development will organize such courses for fresh / Inservice PhD faculty members regarding supervision skills		
14.	4.2.2.i-b.ii	has qualified advanced level courses to supervise students of MS/MPhil/equivalent degrees	Copy of DMC of MPhil / PhD of supervisor **Guideline:** Directorate of Training & Development will organize such courses for fresh / Inservice PhD faculty members regarding supervision skills		
15.	4.2.2.ii	is an active researcher.	Publishing in reputed journal and participating in conferences/research events regularly.		
16.	4.2.2.ii-A	fulfills the specific publication requirements for Science and Technology: **(Note: Only for Science and technology)**	Check and verify research publications **Guideline:** Attach list of your publications		
17.	4.2.2.ii-A.i	has published at least one research publications in W category journal within 3 years after PhD or in last three years. **OR** **(Note: Only for Science and technology)**	Check and verify research publications **Guideline:** This paper will be verified by the departmental representative of ORIC and counter signed by Chairperson. This paper must be as first two authors or as corresponding author. For science and technology.		
18.	4.2.2.ii-A.ii	has published at least five research publications in X category journal within last 5 years after PhD or in last five years **(Note: Only for Science and technology)**	Check and verify research publications **Guideline:** These paper will be verified by the departmental representative of ORIC and counter signed by Chairperson. These papers must be as first two authors or as corresponding author. For science and technology.		
19.	4.2.2.ii-B OR	fulfills the specific publication requirements for Social Science, Arts and Humanities and Business **(Note: Only for Social Science, Arts and Humanities and Business)**	Check and verify research publications **Guideline:** Attach list of your publications		

20.	4.2.2.ii-B.i OR	has published at least one research publications in W category journal within 3 years after PhD or in last three years **OR** **(Note: Only for Social Science, Arts and Humanities and Business)**	Check and verify research publications **Guideline:** This paper will be verified by the departmental representative of ORIC and counter signed by Chairperson. This paper must be as first two authors or as corresponding author. For social science, arts, humanities and business		
21.	4.2.2.ii-B.ii	has published at least five research publications in X and Y category journal within last 5 years after PhD or in last five years **(Note: Only for Social Science, Arts and Humanities and Business)**	Check and verify research publications **Guideline:** These paper will be verified by the departmental representative of ORIC and counter signed by Chairperson. These papers must be as first two authors or as corresponding author. For social science, arts, humanities and business		
22.	4.2.2.ii-C OR	fulfills the specific publication requirements for Regional and National Languages i.e., **(Note: Only for Regional and National Languages)**	Check and verify research publications **Guideline:** Attach list of your publications		
23.	4.2.2.ii-C.i OR	has published at least one research publications in X category journal within 3 years after PhD or in last three years. **OR** **(Note: Only for Regional and National Languages)**	Check and verify research publications **Guideline:** This paper will be verified by the departmental representative of ORIC and counter signed by Chairperson. This paper must be as first two authors or as corresponding author. For regional and national languages		
24.	4.2.2.ii-C.ii	has published at least five research publications in X or Y category journal within last 5 years after PhD or in last five years **(Note: Only for Regional and National Languages)**	Check and verify research publications **Guideline:** These paper will be verified by the departmental representative of ORIC and counter signed by Chairperson. These papers must be as first two authors or as corresponding author For regional and national languages		

Signature of faculty member concerned (with date)**:** _____

Endorsed by Reporting Officer (Chairman/Principal/Director: Signature/Date): _____
(After verification)

Dean concerned (Signature with date): _____
(After cross verification)

Members PhD approved supervisor assessment Committee

_____
Prof. Dr. Sofia Anwar (Convener)

_____

Director Advance Studies / Prof. Dr. Hazoor Muhammad Sabir (Member)

_____

Director Academics / Prof. Dr. Salma Sultana   (Member)

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Director Quality Enhancement Cell / Prof. Dr. Asim Mansha (Member /Focal person)

Advanced Studies and Research Board: _____

Vice Chancellor: _____